

Application For Tenancy

On completion, please send form and supporting documents to Courtney:
pmenquiry@villagerproperty.com.au

Property Details

Application Address:		Weekly Rent:
Commencement Date:	Preferred Lease Term:	
No. of Adults:	Children (+ Ages):	
Pets: <input type="checkbox"/> Yes <input type="checkbox"/> No	No. & Type:	Smoker: <input type="checkbox"/> Yes <input type="checkbox"/> No

Personal Details

Full Name:		Date of Birth:
Email:		Phone:
Drivers Licence Number:	State of Issue:	
Do you own or Finance your own car: <input type="checkbox"/> Yes <input type="checkbox"/> No	Weekly Repayments:	
Smoker: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Personal References

Emergency Contact (not at same address):	
Relationship:	Phone:
Personal Ref.1:	
Relationship:	Phone:
Personal Ref. 2:	
Relationship:	Phone:

Employment Details

Employment Status (Full/Part-Time):	
Company Name:	Position:
Length of Employment:	Net Income/week:
Contact Name:	Phone:

Previous Employment Details

Employment Status (Full/Part-Time):	
Company Name:	Position:
Length of Employment:	Net Income/week:
Contact Name:	Phone:

Current Address/living history

Current Living Address:	
Length of Stay:	Weekly Rent (If Applicable):
Reason for Leaving:	
Was Bond Fully Refunded? (If Applicable): <input type="checkbox"/> Yes <input type="checkbox"/> No	
Landlord/Agent/Parent's Name:	Phone:

Previous Address/living history

Previous Living Address:

Length of Stay:

Weekly Rent (If Applicable):

Reason for Leaving:

Was Bond Fully Refunded? (If Applicable): Yes No

Landlord/Agent/Parent's Name:

Phone:

Other Details

	Yes	No
Applications pending on other properties?	<input type="checkbox"/>	<input type="checkbox"/>
Has your tenancy ever been terminated?	<input type="checkbox"/>	<input type="checkbox"/>
Have you ever been refused a rental property?	<input type="checkbox"/>	<input type="checkbox"/>
Are you in debt to another landlord or agent?	<input type="checkbox"/>	<input type="checkbox"/>
Deductions even been taken from your Bond?	<input type="checkbox"/>	<input type="checkbox"/>
Anything affecting future rental payments?	<input type="checkbox"/>	<input type="checkbox"/>
Considering buying a property soon?	<input type="checkbox"/>	<input type="checkbox"/>
Do you currently own a property?	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a Rental Bonds online account?	<input type="checkbox"/>	<input type="checkbox"/>

Your Porter



YourPorter is a FREE service connecting utilities and other services. If the Agent approves this application, YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.

- | | | |
|---|--|---|
| <input type="checkbox"/> Electricity | <input type="checkbox"/> Gas | <input type="checkbox"/> Life Insurance |
| <input type="checkbox"/> Phone & Internet | <input type="checkbox"/> Car Insurance | <input type="checkbox"/> Home & Contents |
| <input type="checkbox"/> Pay TV | <input type="checkbox"/> Home Loans | <input type="checkbox"/> Health Insurance |

Declaration And Acceptance:

I/We consent to the disclosure of this application form (including any personal information contained in this form) to YourPorter Pty Ltd (ABN 36 252 576 050) for the purpose of allowing YourPorter and its service providers to contact me for the connection of services as offered by YourPorter.

I/We acknowledge that if I/We do not provide my/our personal information, YourPorter will not be able to provide these services to me/us. YourPorter will ensure that my/our personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988 (Cth).

I/We acknowledge that YourPorter, and the Agent, may receive a benefit in relation to the connection of any of the services listed above. I/We consent to YourPorter contacting me by phone or SMS in relation to the connection of the services listed above. I/We acknowledge that this consent permits YourPorter to contact me even if the numbers listed on this application are listed on the Do Not Call Register. YourPorter will otherwise collect, hold, use and disclose personal information in accordance with their privacy policies, which are available at www.yourporter.com.au/general/privacypolicy/. YourPorter is a free service, but I/We acknowledge that standard connection fees may apply for services connected (in addition to the ongoing service fees).

I/We acknowledge that neither YourPorter nor the Agent accept any responsibility for any delay in or failure to arrange or provide for any connection of a service or for any loss, damage, cost or expense in connection with such delay or failure. By signing this application, I/We understand YourPorter is a value add product and that I/We are under no obligation to use YourPorter.

Privacy Policy

The personal information the prospective tenant provides in this application or collected from other sources is necessary for the Agent to verify the Applicant's identity, to process and evaluate the Application and to manage the tenancy. Personal information collected about the Applicant in the Application and during the course of the tenancy if the Application is successful it may be disclosed for the purpose for which it was collected to other parties including to the Landlord, referees, other agents, and third party operators of tenancy reference databases. Information already held on tenancy databases may also be disclosed to the Agent and/or Landlord. If the Applicant enters into a Residential Tenancy Agreement, and if the Applicant fails to comply with their obligations under the agreement, that fact and other relevant personal information collected about the Applicant during the course of the tenancy may also be disclosed to the Landlord, third party operators of tenancy reference databases and/or other agents. If the Applicant would like to access the personal information the Agent holds, they can do so by contacting the Agent at the address and contact numbers contained in this application. The Applicant can also correct this information if it is inaccurate, incomplete or out of date. If the information is not provided, the Agent may not be able to process the application and manage the tenancy.

Identification & Supporting Docs

Please provide one item per category

Primary Document

- | | |
|---|--|
| <input type="checkbox"/> Current Driver's Licence | <input type="checkbox"/> Birth Certificate |
| <input type="checkbox"/> Proof of Age Card | <input type="checkbox"/> Current Passport |

Secondary Documents

- | | |
|--------------------------------------|--|
| <input type="checkbox"/> Credit Card | <input type="checkbox"/> Medicare Card |
|--------------------------------------|--|

Please also provide the following documents

Proof of Rental History

- | | |
|--|---|
| <input type="checkbox"/> Last 4 rental receipts or | <input type="checkbox"/> Print out of rental ledger |
|--|---|

Proof of Current Address

- | | |
|--|---|
| <input type="checkbox"/> Utility Statements or | <input type="checkbox"/> Council Rates Notice |
|--|---|

Proof of Income

- | | |
|--|--|
| <input type="checkbox"/> 3 Previous Pay Slips or | <input type="checkbox"/> Bank Statement or |
|--|--|

- If Self-Employed - tax returns and business registration

Signed Terms & Conditions

I acknowledge that I have read and understood the above information and declare that everything I have submitted is true and up to date.

Applicants Full Name:

Signature:

Date:

Holding Deposit

In accordance with section 24 of the Residential Tenancy Act 2010, it is hereby acknowledged that the reservation fee referred to in this application for tenancy form is subject to the following conditions: **1.** The reservation fee is equivalent to one week's rent to reserve the premises in favour of the applicant for a period of one week. **2.** The property will not be let during the reservation period pending the making of a Residential Tenancy Agreement. **3.** If the landlord decides not to enter into the Residential Tenancy Agreement on the agreed terms for the residential premises concerned during the reservation period, the whole of the fee will be refunded. **4.** Should the applicant advise they will not be going ahead then the owner may keep the whole of the fee. **5.** During the reservation period, no fee will be taken from any other applicant nor will the premises be reserved to another favour.