

Getting Ready for Your Routine Inspection

A simple room-by-room guide to help your home look its best on inspection day.

Routine inspections are a normal part of your tenancy - a chance for us to check the property is being well looked after and proactively manage maintenance. You don't need a professional clean, just a tidy, reasonably clean home. Here is a cleaning list to help you prepare.

Kitchen

- ☐ Wipe down benchtops, splashback, and cupboard fronts
- ☐ Clean stovetop, oven interior/exterior, and rangehood filter
- ☐ Wipe out the microwave, inside and out
- ☐ Clean sink and taps, removing any built-up grime
- ☐ Sweep and mop the floor, including under the kick boards where accessible

Bathroom(s) & Toilet

- ☐ Clean shower screen, tiles, and grout - check for any mould build-up
- ☐ Wipe down vanity, mirror, and taps
- ☐ Clean toilet bowl, seat, and base
- ☐ Wipe down exhaust fan cover if accessible
- ☐ Mop the floor and clear the drain of hair or debris

Laundry

- ☐ Wipe down the washing machine exterior and clean the lint filter/tray
- ☐ Clear the sink and bench of clutter
- ☐ Sweep and mop the floor
- ☐ Check the dryer's lint filter if one is provided

Bedrooms & Living Areas

- ☐ Vacuum carpets and mop hard floors
- ☐ Dust skirting boards, window sills, fan blades and light fittings
- ☐ Wipe down mirrors, glass, and any built-in wardrobes
- ☐ Clear general clutter so we can easily see walls, floors, and fixtures

Air Conditioning & Filters

- ☐ Remove and rinse or vacuum the air conditioner filters
- ☐ Wipe down the unit's front panel and visible vents
- ☐ Let us know if the unit isn't cooling/heating as expected

Windows & Doors

- ☐ Wipe down window tracks and sills, clearing out dust and dead insects
- ☐ Spot-clean glass, especially fingerprints near handles
- ☐ Check flyscreens are in place and free of tears where possible

Mould Prevention

Mould is one of the most common issues we see at inspections, especially in bathrooms, laundries, and along window frames during the cooler months. A few habits go a long way:

- Wipe down wet areas (shower screens, tiles, windowsills) after use
- Open windows or use exhaust fans to keep air moving through the property
- Avoid drying clothes indoors where possible, or ventilate the room while you do
- Report any leaks or persistent damp patches to us as soon as you notice them

Outdoor Areas (if applicable)

- ☐ Mow and tidy the lawn, and remove any obvious weeds
- ☐ Sweep paths, driveways, and outdoor entertaining areas
- ☐ Clear leaves and debris from gutters at ground level if easily accessible
- ☐ Make sure bins are stored tidily and not overflowing

On the Day

- You don't need to be home - we'll follow the access arrangements already agreed with you
- Secure pets in a safe area, or let us know if there's a pet on the property
- If something needs repairing, list it for us - routine inspections are a good time to flag maintenance